

CONTACT WITH PARENTS

Contact with parents is arranged as follows:

1. If parents wish to meet an individual teacher, suitable arrangements are agreed in advance, regarding the date and time. The overriding consideration is mutual convenience.
2. If a teacher wishes to meet parents of a particular student, the following procedure must be followed.
 - a) The teacher informs the **Form Teacher** of the student in question
 - b) Contact - verbal or written is made with the parents to arrange a mutually agreeable date and time.
2. In any particular year, formal parent/teacher meetings are arranged (see calendar for details). These take the form of individual consultations between parents and teacher, often with the pupil present.
4. If a parent has not attended a parent/teacher meeting and if a teacher feels that he/she would still like to meet those parents, then arrangements as in (2) can be made.

Other opportunities for contact with parents are:

- Prize-giving
- Open Day
- The Annual General Parents Meeting
- First year Induction

Details of all the above meetings are contained in the School Calendar.